

**HMO HEALTH PLANS
REQUEST FOR PROPOSAL 2008-4780**

PROPOSED EVALUATION PROCESS

- Staff will update the Health Benefits Committee (HBC) periodically during the RFP process.
- Staff will screen and evaluate proposals, and select finalists from the highest scoring bidders.
- A special HBC meeting will be set for the interview of the finalists by the HBC.
- The HBC will interview and rank the finalists.
- The HBC will use the apportionment method to assign interview points. The selected finalist will be determined by the highest total score. The HBC will recommend approval of the selected finalist to the Board of Administration, subject to successful negotiations.
- Staff will negotiate contractual and financial terms with the selected finalist. If staff is unable to reach agreement with the selected finalist, staff will negotiate with the next highest scoring finalist.
- Staff will recommend the finalist to receive the award of contract for the Committee's consideration.